

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	October 2025
Decision Maker (Officer):	Damian Williams Corporate Director, Operations and Delivery
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4)(ii) – Part 3.39). The Corporate Director has delegated authority in respect of the determination of all procedural matters associated with the management of Council tenancies.
Identify which Portfolio Holder(s)/Committee Chairman consulted?	None
Ward Member(s) consulted?	No
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	To complete the sale of the Council's freehold interest in 16 Washington Road, Dovercourt– a shared equity property, to the current lessees Claire Cranfield for the sum of £23,100.00 inclusive of their applicable discount. This is in accordance with the provisions of the shared equity scheme and the lease agreement for this property.
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	In accordance with the lease agreement and the provisions of the shared equity scheme.

Highlight any associated risks/finance/legal/equality considerations:	No risk has been identified. The sale of the Council's interest will generate income as set out on the previous page.	
Details of any Alternative Options Considered and rejected (together with reasons):	For the Council not to sell its interest in this property. However, this would be contrary to the signed lease agreement for this property and the agreed provisions of the shared equity scheme.	
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	N/A	
Reason Decision, or supporting Report, is not published:	Y	Not applicable.
<i>Tick one or more of the specific exemptions,</i>		The report supporting the Decision contains confidential information
<u>and</u>		The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
<i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>		• Relates to an individual • Likely to reveal the identity of an individual • Relating to financial or business affairs of a person or organisation • Relates to a claim for legal professional privilege in legal proceedings • Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment • Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
	<u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the	

	exemption outweighs the public interest in disclosing the information Reasons: N/A
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Officers

Signed:  Title: Corporate Director, Operations and Delivery

Dated: 1/10/25

